

Reminder-I



GURU GOBIND SINGH INDRPRASTHA UNIVERSITY

"A State University established by the Govt. of NCT of Delhi"

Sec. 16-C, Dwarka, New Delhi

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No.F.1(6)(22)/2021/Estt./P-I/ 8991

Dated : 10/03/2023

Subject : Last date for submission of Development Grant Form for the Financial year 2022-2023

Reference notice dated 27.02.2023 on the subject cited above, All Faculty of University School of Studies (USS) were requested to submit their Development Grant Form latest by 10.3.2023.

In accordance with the provision of guidelines for Development Grant notified vide Office Order No.IPU/COF/2012-13/14 Dated 13.04.2012 "*faculty may claim for reimbursement only once in a particular financial year and claim will be lapsed if not availed in a particular financial year*"

In order to avoid any delay, all faculty of USS are hereby again requested to submit their Development Grant Form for the Financial Year 2022-2023 **latest by 14.03.2023**, in the Personnel Branch with necessary stock entry in the stock register maintained in USS through proper channel, so that claims may be processed timely.

(P.R. Santhanam)
Deputy Registrar (Teaching)

No.F.1(6)(22)/2021/Estt./P-I/ 8991

Dated : 10/03/2023

Copy forwarded to the following for information and necessary action :-

1. All Deans/ Directors, GGSIP University – *with the request to circulate the circular to all faculty concerned.*
2. Controller of Finance, GGSIP University.
3. Head, UITS Cell, for uploading the same on the University's Website.
4. Guard File

(Hirdesh Gorh)
Assistant Registrar (Teaching)